

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 2<sup>nd</sup> day of February 2012 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Kearns, Mr. Nuss, Dr. Morris, Mr. Murray & Mrs. Shorter  
Absent: None

Also present: Mr. Otten, Mrs. Lane, Mr. Lewis, Mr. Martin, Mrs. Wildow & Mr. Clemmons

PLEDGE OF ALLEGIANCE

12-10 RESIGNATIONS/LEAVE OF ABSENCE/EMPLOYMENT/CALL BACK FROM REDUCTION  
IN FORCE

MOTION – Moved by Mr. Murray to approve the following:

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Certificated – Mr. Martin

1. Resignations

- a. Keith Neumann, Senior High, Destination Imagination (effective 2011-12; due to lack of participants)
- b. Jean Platt, Freshman, Guidance Counselor (effective at the end of the day on February 17, 2012; for retirement purposes)
- c. Karen Russell, East, 2<sup>nd</sup> grade (effective at the end of the day on May 24, 2012; for retirement purposes)

2. Leave of Absence

- a. Stacey Ewen, Senior High, Social Studies (effective March 13, 2012 through April 30, 2012; for childrearing purposes)
- b. Eryn McHale, Intermediate, Intervention Specialist (effective .75 on January 26, 2012 through the end of the day on March 2, 2012; for childrearing purposes)
- c. Melissa Turner, Intermediate, Intervention Specialist (effective December 8, 2011 through December 21, 2011; for childrearing purposes)

3. Employment

- a. Extracurricular 2011-12

**Senior High**

Cindy Grinstead, Foreign Language Department Head, 31.8%

Michael Massie, School Paper (Warrior), 50%

Mindy Reed, Foreign Language Department Head, 31.8%

b. Title I Tutors

Patricia King

Dan Nichols

Terry Nichols

(Periodically the district has students who qualify for Title I tutoring services as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as a Title I Tutor at the rate of \$24.34 per hour, effective for the 2011-2012 school year.)

c. Home Instructors

Regina Fernandez

Lauren Fournier

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2011-2012 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

4. Call Back from Reduction in Force

- a. Susan Heidel, Middle, Health  
(effective February 28, 2012; for a replacement position)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-11 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT

MOTION – Moved by Dr. Morris to approve the following:

B. Personnel – Classified – Mr. Lewis

1. Resignations

- a. Michael Furginson, Freshman, Custodian  
(effective the end of the day June 30, 2010; for disability retirement purposes)

- b. Kathryn Kirkpatrick, South, Food Service Assistant  
(effective the end of the day January 31, 2012; for personal reasons)
  - c. Patricia Samples, Central, Educational Assistant  
(effective January 25, 2012; for personal reasons)
  - d. Edna Stamper, East, Food Service Assistant  
(effective the end of the day January 31, 2012; for retirement purposes)
2. Leaves of Absence
- a. Gary Collins, Transportation, Bus Driver  
(effective January 11, 2012 through January 15, 2012; unpaid personal medical)
  - b. Johnna Morgan, Transportation, Bus Driver  
(effective January 27, 2012 through April 27, 2012, extension of unpaid Workers Compensation)
  - c. Michelle Schul, Middle, Food Service Assistant  
(effective January 24, 2012 through April 24, 2012; unpaid personal)
  - d. Bonnie Smith, Middle, Cook  
(effective January 16, 2012 through February 15, 2012; extension of unpaid Workers Compensation)
  - e. Janet Watts, Transportation, Educational Assistant  
(effective January 12, 2012 through January 22, 2012; extension of unpaid Workers Compensation)
3. Employment
- a. Mikki Chappell, Intermediate, Educational Assistant  
(effective January 23, 2012; for a replacement position)
  - b. Peggy Fisher, Intermediate, Educational Assistant  
(effective January 23, 2012; for a replacement position)
  - c. Liza Layton, Intermediate, Food Service Assistant  
(effective February 3, 2012; for a replacement position)
  - d. Margaret Wahoff, Intermediate, Food Service Assistant  
(effective January 23, 2012; for a replacement position)
  - e. Thomas Weiser, Supervisor of Buildings and Grounds  
(Recommended for a new one and one-half years administrative contract effective January 24, 2012 through June 30, 2013, for 228 days, on the classified administrative salary range 2, for a replacement position.)

SECOND – Seconded by Mr. Nuss  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

12-12 APPROVAL OF SCHOOL CALENDAR FOR 2012-2013 SCHOOL YEAR/APPROVAL OF GRADES 9-12 PROGRAM OF STUDIES FOR 2012-2013/ APPROVAL OF STUDENT FEES FOR 2012-2013/APPROVAL OF MAINTENANCE AGREEMENT WITH DEBRA-KUEMPEL TO SUPPLY COMPREHENSIVE MAINTENANCE SERVICES TO THE MECHANICAL EQUIPMENT OF THE FAIRFIELD CITY SCHOOL DISTRICT FOOD SERVICE DEPARTMENT BEGINNING 02-01-12 THROUGH 06-30-13

MOTION – Moved by Mr. Murray to approve the following:

C. Other Items for Board Action

1. Recommend approval of the proposed school calendar for 2012-2013.  
First day for students – August 22, 2012  
Last day for students – May 29, 2013
2. Recommend approval of the gr. 9-12 Program of Studies for 2012-2013.
3. Recommend approval of gr. K-12 student fees for 2012-2013.
4. Recommend approval of maintenance agreements with DeBra-Kuempel to supply comprehensive maintenance services to the mechanical equipment of the Fairfield City School District Food Service Department beginning February 1, 2012 through June 30, 2013. (These agreements will be paid from Food Service funds.)

SECOND – Seconded by Dr. Morris  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

12-13 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR DECEMBER 2011/ APPROVAL OF 2011-2012 AMENDED APPROPRIATIONS/DISPOSALS/DONATIONS/ APPROVAL TO PAY INVOICES AGAINST PURCHASE ORDER/APPROVAL FOR TRANSPORTATION IN LIEU OF RESOLUTION/APPROVAL FOR NANCY LANE TO ACT AS DESIGNEE FOR BOARD OF EDUCATION MEMBERS JEROME KEARNS, DON NUSS & BALENA SHORTER TO FULFILL THE PUBLIC RECORDS ACT TRAINING REQUIREMENT AS REQUIRED BY POLICY KBA

MOTION – Moved by Mr. Nuss to approve the following

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:  
December 15, 2011 – Regular Meeting  
January 5, 2012 – Organizational Meeting
- B. Recommend approval of the financial reports for the month of December 2011.
- C. Recommend approval of the 2011-12 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
17088	Computer	Central Elementary
20403	Cell phone	Central Elementary
17200	Computer	Freshman School
12035	Computer	High School
21894	Cell phone	High School
10333	Overhead projector	Intermediate School
22239	Cell phone	Maintenance
16364	Computer	Middle School
16365	Computer	Middle School
12725	Computer	North Elementary
18824	Projector	North Elementary
16109	Computer	Technology Dept.

- E. Recommend approval of the following donations:
  - 1. A donation of \$3,987 from the Fairfield West Elementary PTC to Fairfield West Elementary School to be used for the purchase of three replacement SmartBoards.
  - 2. A donation of \$2,000 from the Estate of Christine G. Kimbrell to Fairfield High School to be used as financial assistance for one needy high school student planning to attend college.
  - 3. A donation of \$3,000 from the Fairfield East Elementary PTC to Fairfield East Elementary School to help maintain SmartBoards in the building.
  - 4. A donation of \$200 from American Legion Durwin Schantz Post 138 to Fairfield High School to be used for the multiple handicapped class.

**Total donations for 2012: \$9,187.00**

- F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase order that has not been processed in accordance with Section 5705.41(D):

1. Purchase order #3201539 - Hamilton County ESC - \$5,056.25

G. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

Student Name(s)	School(s) Selected & Grade(s)	Parent(s)/Guardian(s)
Audrey Beavers	Beautiful Savior, 1	Anita Beavers
Joshua Bush	Central Baptist, 1	Cheri Bush
Caleb Bush	Central Baptist, 2	Cheri Bush
Jonah Bush	Central Baptist, 6	Cheri Bush

H. Recommend approval of Nancy Lane to act as the designee for Board of Education members Jerome Kearns, Don Nuss and Balena Shorter to fulfill the Public Records Act training requirement as required by Policy KBA.

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

A . ITEMS FOR BOARD DISCUSSION

1. Race to the Top – Roger Martin

Standards & Assessments (Area B):

Hour three of the standards roll-out will begin in February to meet the professional development activity requirements.

Teachers are doing curriculum work around the standards. Grade level and department teams have been “deconstructing” the standards, writing “I can/will” statements in student friendly language, organizing the standards into units and have started writing assessments.

Preschool teachers are working to match the revised standards with “Creative Curriculum.”

Science teachers in grades 9-12 are teaching standards through inquiry and looking at the ELA literacy standards for science.

The formative instructional practices (FIP) pilot is complete. He thanked the volunteers that served on the committee. There were two fourth grade math teachers from South, Michelle Hilbert and Melanie Thayer four science teachers from the Freshman School, Mike Grimmett, Trisha Roberts, Harvey Stansell and David Vernot, and a team of teachers from the High School, geometry teachers, Kyle Jamison, Rebekah Kriek, Carlo Miraldi and Sara Young, language arts teacher, Chelsea Boutelle and ESL teacher Sonia Aguila.

He thanked the curriculum department for their role.

Using Data to Inform Instruction (Area C)

This subcommittee is still waiting for ODE to define the parameters of the Instructional Information System.

District DVALs (District Value-Added Leaders) went to the Middle School in January. During the next couple months this team of DVALs will attend a staff meeting in each building to provide an overview of VA reports.

Great Teachers & Leaders (Area D)

OPES has been meeting every two weeks. The OTES committee has met twice and has three meetings set up over the next few months.

A goal of RttT is to recruit, hire and retain highly effective teachers and administrators. MET works (Managing Educator Talent) is being utilized for recruitment.

As a result of the committee's discussion on recruitment practices in January, they will have three goals in mind: 1) seek applicants who are from colleges and universities across Ohio and geographic regions outside of Ohio; 2) hire more minorities; and 3) look at applicants who have proven themselves in their schooling. Research has shown that the most effective schools hire teachers who have done well in school themselves.

The Working Conditions Survey will be distributed electronically to all certificated/licensed staff members one week before spring break and kept open until a week after spring break.

2. Proposed revision to policy JN – Students Fees, Fines and Charges – Roger Martin

Roger Martin will bring back the procedure at the February 16<sup>th</sup> meeting.

3. Curriculum update – Lani Wildow

4. PI money – Chad Lewis

We may need to set aside a portion of the general budget for capital improvement needs.

5. Financial update – Nancy Lane

6. Schools' starting and ending times – Paul Otten  
This is being reviewed.

7. Youth Commission – Paul Otten – Tabled

8. Student (Achievement) Liaison – Tabled

9. Legislative Liaison – Tabled

10. Future Board meetings (possible changes in dates)

- a. April 5 (Spring Break) – cancelled  
April 9<sup>th</sup> – tentative, only if needed

- b. June 21 to June 28

- c. July 12 at the Community Room in the high school 6:30 pm  
(no July 5 or 19)

#### ANNOUNCEMENTS

February 16, 2012 – Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

#### BOARD MEMBER COMMENTS

##### Mr. Nuss

He stated that the Athletic Signing Day was a great event. He reminded everyone that the end of the season is coming up for the winter sports. He encouraged everyone to attend and support our students.



BOARD MEMBER COMMENTS (continued)

Mr. Murray

He congratulated all of the students that participated in the Middle School Science Fair.  
He reminded everyone of the one act plays directed by our students will start at 1:00 pm this Saturday.  
He invited everyone to attend the Special Olympics exhibition game on February 3<sup>rd</sup> during half-time of the basketball game.  
He stated that Crystal Classic is scheduled for March 3<sup>rd</sup>.

Mrs. Shorter

She is looking forward to the Crystal Classic.  
She encourages parents to contact the board if they have any questions.

12-14 EXECUTIVE SESSION

MOTION – Moved by Mr. Murray to recess to Executive Session at 7:53 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)  
Purchase or Sale of Real Estate 121.22 (G) (2)  
Court Action 121.22 (G) (3) – Pending or Imminent Litigation  
Collective Bargaining 121.22 (G) (4)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 9:30 pm.

12-15 ADJOURNMENT

MOTION – Moved by Mr. Murray to adjourn the meeting.

SECOND – Seconded by Mr. Nuss

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 9:32 pm by the President, Mr. Kearns.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer